

**MINUTES
OF THE WORK SESSION OF THE
EDINA CITY COUNCIL
HELD AT CITY HALL
JULY 15, 2014
5:00 P.M.**

Mayor Hovland called the meeting to order at 5:08 p.m. in the Community Room of City Hall.

ROLLCALL

Answering rollcall were Members Bennett, Brindle, Swenson and Mayor Hovland. Member Sprague entered the meeting at 5:11 p.m.

Staff attending the meeting included: Jennifer Bennerotte, Communications & Technology Services Director; Lindy Crawford, City Management Fellow; Karen Kurt, Assistant City Manager; Debra Mangen, City Clerk; Scott Neal, City Manager; Eric Roggeman, Assistant Finance Director; Cary Teague, Community Development Director; and John Wallin, Finance Director.

Mayor Hovland noted the purpose of the work session was to hold the quarterly business meeting and get some information on the Future IQ session, plus to discuss Council meeting management strategies.

FINANCIAL AND WORK PLAN UPDATES

Assistant Finance Director Roggeman provided an update for the second quarter financials reviewing the various funds revenues and expenditures to date. He also gave historical perspectives of each fund.

Assistant Manager Kurt presented the status of the 2014 Strategic Priorities progress to date.

BOARD AND COMMISSION MANAGEMENT

Staff asked the Council for direction regarding an interview date for Planning Commission Applicants. The date will be Wednesday, August 13 with the time to be determined depending upon the number to be interviewed. Council directed staff to get in contact with Cathy Cozad to ascertain her interest in an appointment to the Community Health Commission. Council also directed staff to wait until the next annual appointment process to fill the vacancy on the Construction Board of Appeals.

The Council also gave direction regarding mid-year vacancies: 1) January – June, staff will confirm alternates' interest in appointment, then forward name to council for approval; and if no alternate exists, staff will post notice of vacancy, take applications and schedule interviews with the City Council. 2) July – December, the vacancy will continue until annual appointment cycle unless directed otherwise by City Council.

The Council also directed that the expiration dates of terms of Board and Commission members be moved from February 1st of each year to March 1st of each year to better facilitate the attendance review, and the application and interview process.

FUTURE IQ SESSION

Council gave direction for staff regarding invitees for the September 9 and 11, 2014 visioning session. Staff will coordinate sending invitations with a target of approximately 150 persons on the list, from a variety of community groups.

COUNCIL MEETING MANAGEMENT

Manager Neal presented City Management Fellow Coyle's analysis of Edina City Council meetings time spent on various portions of the agenda. The Council and staff discussed time spent on the various issues typically on the City Council's agenda and some potential means to become more efficient in meeting management.

There being no further business, Mayor Hovland adjourned the meeting at 6:50 p.m.

Respectfully submitted,

Minutes approved by Edina City Council, August 4, 2014

Debra A. Mangen, City Clerk

James B. Hovland, Mayor